

## Toddington Covid 19 Help

### Data Protection Privacy Notice

#### *What data are we processing?*

We are collecting personal data (name, address, contact details) from both volunteers and people in need. We may also collect health information (do you have coronavirus, which surgery you use) if this is necessary.

#### *Why are we collecting this data?*

We need to collect this data to enable us to support the people in need.

#### *What is the lawful basis for collecting this data?*

We are asking you to consent to provide this information, under Articles 6 and 9 of the General Data Protection Regulations.

#### *With whom will we share the information?*

We will need to share personal details provided by those asking for help with a volunteer, so that they can provide the help.

#### *How we store your information*

The information you provide is being stored on password-protected spreadsheets, with access restricted to a very small number of administrators. This information will be deleted once the coronavirus outbreak is over.

#### *Your rights*

You have the right to:

- withdraw the consent you gave us to process your personal data
- request access to the personal data that we hold on you
- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- a right to seek redress, either through the ICO or through the courts

If you wish to exercise any of these rights, you should contact us on [toddingtoncovid19@gmail.com](mailto:toddingtoncovid19@gmail.com)

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

