

BAF TRAINING PROGRAMME

Spring 2024

Overview of Universal Credit

Wednesday 24th April (10.00am - 1.00pm) - Online

Free webinar

Introduction to Housing Status

Thursday 16th May (10.00am - 11.30am) - Online

Free webinar

Universal Credit - Managed Migration

Wednesday 22nd May (10.00am - 1.00pm) - Online

All three courses will be held online
See overleaf for further details of the individual courses

A **booking form** is attached

Course Fees	BAF members		Non-BAF members
	Standard rate	Lower rate	
Introduction to Housing Status	Free webinar – Funded by DLUHC Maximum of 3 places per organisation		The free webinar is only available for BAF members
Other two courses above	£50	£25*	£80

* The **lower rate** fees are for volunteers (up to a maximum of 2 volunteers per organisation per course)

Organised by



On behalf of

**Bedfordshire
Advice Forum**

COURSE DETAILS

Overview of Universal Credit

This **online course** is aimed at new advisers, and other people, who need to have a basic understanding of Universal Credit for their work. No previous knowledge of UC is required.

Course level: Introductory

Trainer: Elliott Stephenson

Course content

- Background to Universal Credit
- Key rules of UC – including: basic entitlement; claims; payments; calculations; claimant commitment; and sanctions.
- Impact of UC – on clients, and on local advice and support services

Introduction to Housing Status

This **free webinar** is funded by the **Department for Levelling Up, Housing and Communities** and is provided by the **National Homelessness Advice Service**. The online session will give an overview of the different types of housing status and awareness of occupiers' rights (in England). The webinar is aimed at advisers who have little or no previous knowledge of housing status.

Course level: Introductory

Trainer: Heather Collins (Shelter)

Course content

- Where housing rights come from and the importance of correctly identifying housing status
- Basic principles including the difference between a tenancy and a licence and what fixed term and periodic mean
- An overview of the key types of housing status in the private and social rented sectors

Universal Credit - Managed Migration

This online course will cover the planned exercise by the DWP in 2024 to encourage all the remaining claimants receiving the six, means-tested, legacy benefits to move across to Universal Credit. A basic knowledge of legacy benefits and Universal Credit is needed for this course.

Course level: Intermediate

Trainer: Elliott Stephenson

Course content

- Background to the rollout of UC, and the timetable for the migration exercise
- Managed migration process – including migration notices and letters
- Transitional protection and other issues relating to the migration to UC